S.P.MANDALI'S

R.A.PODAR COLLEGE OF COMMERCE & ECONOMICS (AUTONOMOUS)

EXAMINATION CELL REPORT

2023-2024

PROF. DR. VINITA PIMPALE

EXAM CONTROLLER

INDEX

INTRODUCTION

The association between examinations and standards of teaching and learning are interconnected. Improvement in any one of these aspects results in improvement of other aspects as well. Therefore, the objective of examination reform is **to make it an instrument of good education**."

Office of Examinations has taken several initiatives to ensure fair and transparent Examination. All precautions are being taken to minimize any error during paper-setting, moderation and printing of question paper, conduct of examination, coding-decoding and assessment, posting of marks on the answer books, award lists, result processing and declaration, issue of statements of marks and various certificates. High level of confidentiality is maintained during the entire examination process.

Exam Cell Committee for 2023-2024

1. Principal Dr. Shobana Vasudevan CCOE
2. Vice Principal Kavita Jajoo
3. Dr. Vinita Pimpale COE
4. Ms. Manjusha Sawant
5. Ms. Sudarshana Saikia
6. Dr. Suresh Hiremath
7. Divya Lalwani
8. Mr. Sunil Shankhadarwar (Examination Controller –Ruia College)

Pattern – CBCS – Choice Based Credit System

- **Continuous Internal Evaluation – 40 marks**
  A process that evaluate the learner and covers all features of leaner growth and development.
  Two-fold Objectives – Continuous evaluation and assessment of broad – based learning
  Identify the behaviour outcome (growth & development of Learner)
  It provides space for the teacher for prolific teaching and also can be a tool of detection & correction to produce learner with greater skill & abilities

Techniques used for internal evaluation for various courses are as follows:

Quiz / Case Study / PPT Presentation / Assignments / Test / Project / Reviews / Debates & Discussion

- **Semester end examination – 60 Marks**

(Question Paper Setting as per decided along with Board of studies)

Semester End Examination carrying 60 marks shall be of 2 Hours duration. Theory Question Paper Pattern is as per the decision of the respective subject board and academic council.

• All questions shall be compulsory with internal choice within the questions.
• Questions may be subdivided into sub-questions a, b, c,… and the allocation of marks depends on the weightage of the topic.

Process

Question Paper (3 sets) - Question paper review committee.

The Objectives - to assess whether the entire syllabus is covered and thoroughly review and strengthen the question paper setting process.

No of courses for which exams are held per semester
For under graduate – B.Com 64 + BMS 66 + BAS 42 + BSC 36 + BBA 30 + BFM 30
= 268 courses x 3 sets = 804.

For Post graduate: M.com part I 40 + M.com part II 56 = 96 courses x 3 sets = 288.
Followed university guidelines for conduct of examination - a different pattern & for UG (FY) & PG.

Practice test for all offline exam and online examination conducted

Appointment of FPR (First person responsible) for all courses for submission of internal marks online.

Number of exams held

Odd semester - 84 examination

UG: 06 programs x 03 classes x 03 exams (Regular + Additional + Supplementary) = 54 exams

PG: 05 program x 02 classes x 03 exams (Regular + Additional + Supplementary) = 30 exams

Even semester – 84 examination

UG: 06 programs x 03 classes x 03 exams (Regular + Additional + Supplementary) = 54 exams

PG: 05 program x 02 classes x 03 exams (Regular + Additional + Supplementary) = 30 exams
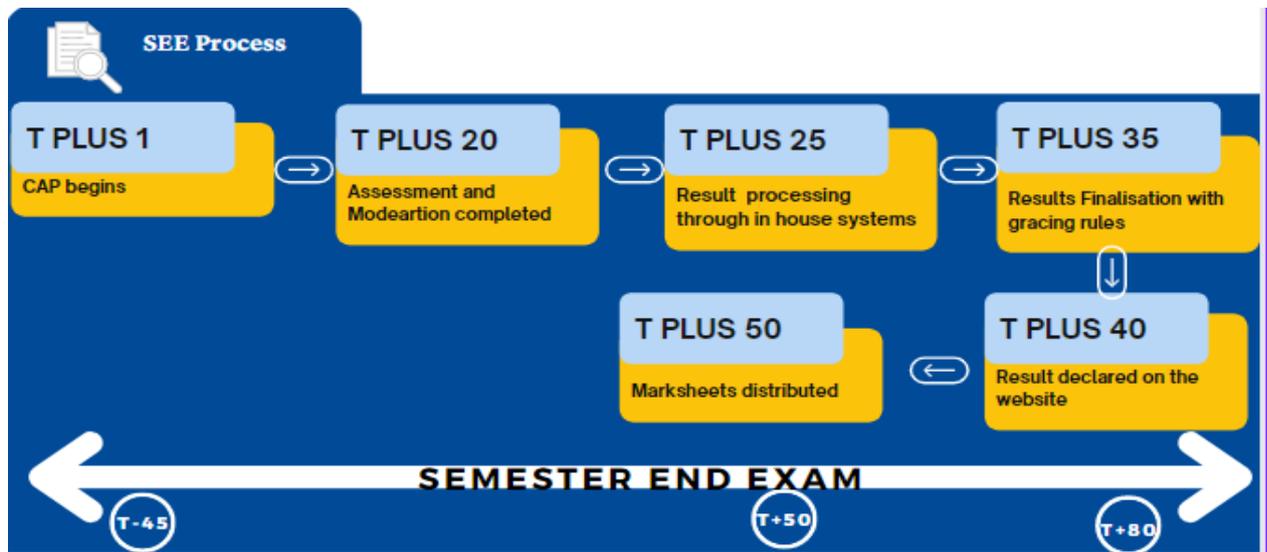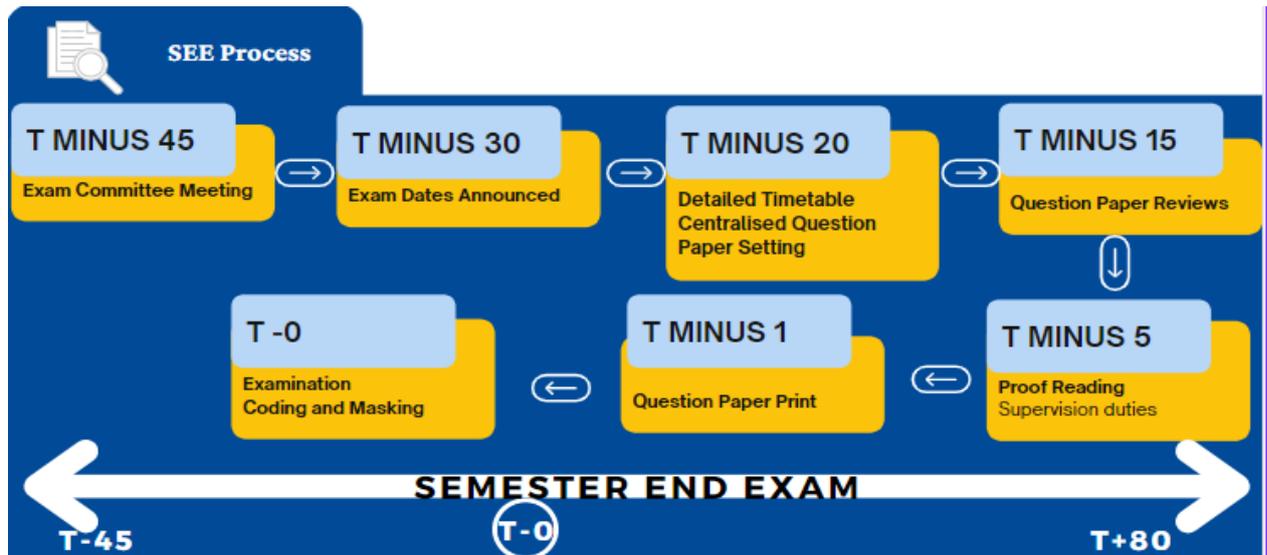
CONDUCT OF EXAM

1. There shall be one semester end examination in each semester for every theory course and shall be conducted centrally as per the schedule indicated in the academic calendar.

2. Seating arrangement shall be prepared centrally by examination cell (Office Superintendent / Sr. clerk) taking into considerations the total number of students appearing for the examination and infrastructure available.

3. The appointment of the required number of invigilators shall be done by Examinations section as per the examination schedule. The invigilators shall be from among the faculty. It is mandatory for the course faculty to be available for invigilation during the exam of concerned course. On the day of examination, the examination members shall bring the set of question papers 10 minutes prior the commencement of the examination to the examination hall.

4. The invigilators assigned duty for an examination shall report to the Examination Section 30 minutes prior to the commencement of the examination.

5. Invigilators shall distribute the answer books to the students at least 10 minutes before the start of the examination, and question papers at beginning of the examination. He/she shall check the Identity Cards of the students', check whether the students have occupied their right seats as per the seating arrangement, check whether students have correctly filled the details on front page of answer books and then shall sign on the answer books of the students. He shall then obtain the signature of the students on the attendance Performa and maintain the record of the absent students of his/her block.

6. Invigilator shall check the general discipline in the block during the conduct of examination and report the cases of indiscipline, misbehaviour and copying to the Controller of Examinations for further necessary action.

7. At the end of the examination, invigilator shall collect the answer books from the students and arrange them sequentially as per examination seat numbers of the students, separately for each course, and hand it over to Examination Section.

8. Students are allowed in examination hall up to 20 minutes after commencement of the examinations.

9. Controller of Examinations & Deputy Controllers shall be responsible for smooth and proper conduct of examination in the Institute. Controllers shall –
   a) Plan for smooth conduct of examination.

b) Supervising the plan for seating arrangement, by taking into considerations the total number of students appearing for the examination and seating arrangement available in the institute.

c) Get the examination schedule prepared for the entire programme and send the copy of the same to Chairperson and Head of Departments.

d) Receive the cases of misbehaviour, malpractices and copy cases from invigilators or assessors and forward the same to Redressal Committee for further necessary action.

e) Receive the list of external examiners (for conducting practical/viva-voce examinations) for various courses from Department Controllers / Chairman BOS for record purpose.

10. Controller of Examinations shall assign examination duties as per following structure

a) Invigilator: Teaching faculty can be appointed for invigilation and reliving duties of examination. One invigilator for a block of 30-40 students shall be allotted.

b) Reliever: as per requirement

d) Examination Peon: as per requirement

c) Support staff: as per requirement.

11. On each day of examination, Controller of Examinations/Department Controllers shall open the required number of packets of question papers up to 30 minutes before the start of examination. Prior to opening, however, he/she shall sign on all the packets indicating the date and time of opening the packets. Chairman/ Controller of Examinations/ Deputy Controller shall take rounds in different examination blocks to ensure that overall discipline is being maintained during examination.

12. Controller of Examinations shall forward the cases of misbehaviour, indiscipline, malpractices, attempt to copy, copying cases to Unfair Means Inquiry Committee.

13. If any examinee is not in a position to write at all, or write as fluently as normal student, on account of physical disability or injury due to an accident just before the examination and produces a medical certificate from the registered medical practitioner to that effect, then a writer shall be allowed to such examinee.

14. Such a writer shall neither be a student or a degree holder of any programme / course of this institute or any other Institute in which the examinee is appearing for the respective examination. The examinee shall, however, require applying in a prescribed Performa to Controller of Examinations asking for permission to allow for such a writer. Controller of Examinations shall then verify the medical certificate and give a
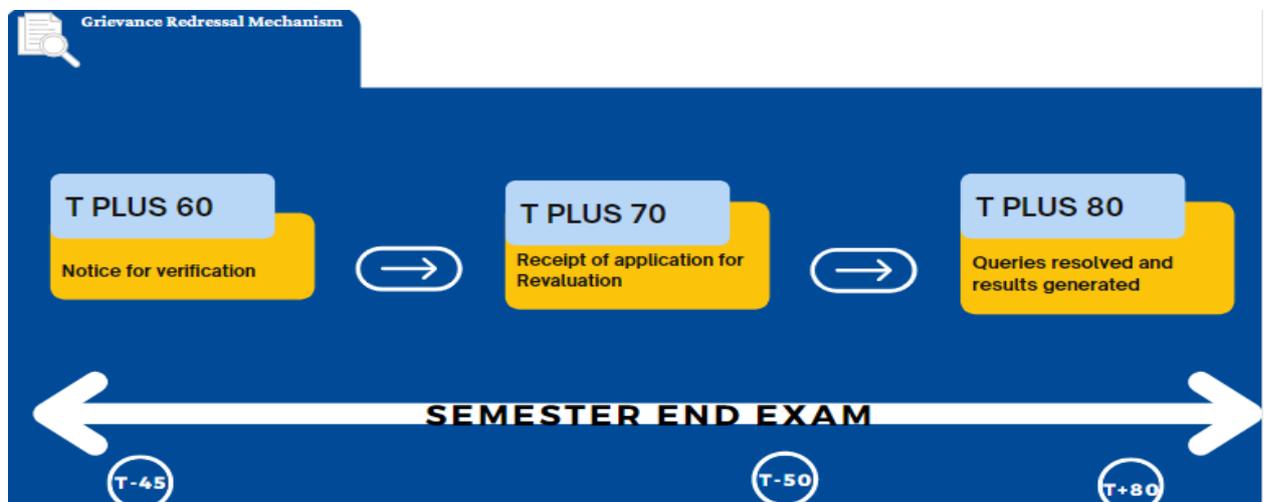
permission letter to the examinee for using the writer. Controller of Examinations shall then take the undertaking from the writer in a prescribed Performa. Such examinee shall produce the permission letter from Controller of Examinations for using writer to the invigilator.

15. In case of physically challenged/Learning Disable examinee, he/she may be allowed an extra time of 30 minutes for writing the examination for all the courses, provided he/she seeks permission from convener examination for extra writing time on account of his/her disability by producing medical certificate from competent authority to this effect.

16. After receiving the answers books from invigilators, Examination section staff shall check them as per the attendance record submitted by the invigilators and in case of multiple course if external are conducted in the same hall / block, the exam section staff check if the answer books of each course are sorted out separately.

17. Controller of Examinations/ Deputy Controllers shall direct the Examination section staff to tie the bundles of answer books of each course separately along with one copy of question paper, copy of attendance sheet and pack them.

18. Examination Section staff shall maintain the account of answers books and supplements received and consumed for the examination. The examination section shall also prepare the bills of remuneration of all staff involved in the examination work.

19. Students are allowed to enter in the Examination Hall up to 30 minutes after Commencement of Examinations for End Semester and Re - examinations.

20. Any student who remained absent in MSE on genuine grounds which is up to the satisfaction of the head of the institution shall be given one more chance to reappear of that Course in the respective semester.

CONDUCT OF EXAM – PROCESS

SEE Process

T MINUS 45	T MINUS 30	T MINUS 20	T MINUS 15
Exam Committee Meeting	Exam Dates Announced	Detailed Timetable Centralised Question Paper Setting	Question Paper Reviews

T -0	T MINUS 1	T MINUS 5
Examination Coding and Masking	Question Paper Print	Proof Reading Supervision duties

SEMESTER END EXAM

T-45   T-0   T+80

SEE Process

T PLUS 1	T PLUS 20	T PLUS 25	T PLUS 35
CAP begins	Assessment and Modeartion completed	Result processing through in house systems	Results Finalisation with gracing rules

T PLUS 50	T PLUS 40
Marksheets distributed	Result declared on the website

SEMESTER END EXAM

T-45   T+50   T+80

Grievance Redressal

Grievance Redressal Mechanism

T PLUS 60	T PLUS 70	T PLUS 80
Notice for verification	Receipt of application for Revaluation	Queries resolved and results generated

SEMESTER END EXAM

T-45   T-50   T+80

EXAMINATION SCHEDULE

Sr.No	Program	Semester	Start Date of Semester End Exam	End Date of Semester End Exam	Date of Declaration of Result
1	BCOM	SEM I	30-10-2023	06-11-2023	02-12-2023
2		SEM II	09-03-2024	03-04-2024	22-04-2024
3		SEM III	10-10-2023	25-10-2023	22-11-2023
4		SEM IV	07-03-2024	22-03-2024	22-04-2024
5		SEM V	11-10-2023	27-10-2023	22-11-2023
6		SEM VI	07-03-2024	23-03-2024	22-04-2024
7	BMS	SEM I	30-10-2023	07-11-2023	02-12-2023
8		SEM II	27-03-2024	15-04-2024	22-04-2024
9		SEM III	10-10-2023	25-10-2023	22-11-2023
10		SEM IV	26-03-2024	12-04-2024	22-04-2024
11		SEM V	11-10-2023	23-10-2023	22-11-2023
12		SEM VI	27-03-2024	06-04-2024	22-04-2024
13	BAS	SEM I	30-10-2023	07-11-2023	02-12-2023
14		SEM II	27-03-2024	15-04-2024	22-04-2024
15		SEM III	10-10-2023	25-10-2023	22-11-2023
16		SEM IV	26-03-2024	12-04-2024	22-04-2024
17		SEM V	11-10-2023	23-10-2023	22-11-2023
18		SEM VI	27-03-2024	06-04-2024	22-04-2024
19	BFM	SEM I	30-10-2023	07-11-2023	02-12-2023
20		SEM II	27-03-2024	15-04-2024	22-04-2024
21		SEM III	10-10-2023	25-10-2023	22-11-2023
22		SEM IV	26-03-2024	12-04-2024	22-04-2024
23	BBA	SEM I	30-10-2023	07-11-2023	02-12-2023
24		SEM II	27-03-2024	15-04-2024	22-04-2024
25		SEM III	10-10-2023	25-10-2023	22-11-2023
26		SEM IV	26-03-2024	08-04-2024	22-04-2024
27	BSC	SEM I	30-10-2023	07-11-2023	02-12-2023
28		SEM II	27-03-2024	15-04-2024	22-04-2024
29		SEM III	10-10-2023	19-10-2023	22-11-2023
30		SEM IV	26-03-2024	05-04-2024	22-04-2024
31	M.COM (ACC)	SEM I	30-11-2023	05-12-2023	18-12-2023
32		SEM II	06-04-2024	12-04-2024	22-04-2024
33		SEM III	25-10-2023	30-10-2023	24-11-2023
34		SEM IV	01-04-2024	05-04-2024	24-04-2024
35	M.COM (BM)	SEM I	30-11-2023	05-12-2023	18-12-2023
36		SEM II	06-04-2024	12-04-2024	22-04-2024
37		SEM III	25-10-2023	30-10-2023	24-11-2023
38		SEM IV	01-04-2024	05-04-2024	24-04-2024

39	M.COM (BA)	SEM I	30-11-2023	05-12-2023	18-12-2023
40		SEM II	06-04-2024	12-04-2024	22-04-2024
41		SEM III	25-10-2023	28-10-2023	24-11-2023
42		SEM IV	01-04-2024	05-04-2024	24-04-2024
43	M.COM (BF)	SEM I	30-11-2023	05-12-2023	18-12-2023
44		SEM II	06-04-2024	12-04-2024	22-04-2024
45		SEM III	25-10-2023	30-10-2023	24-11-2023
46		SEM IV	01-04-2024	03-04-2024	24-04-2024
47	M.COM (IB)	SEM I	30-11-2023	05-12-2023	18-12-2023
48		SEM II	06-04-2024	12-04-2024	22-04-2024
49		SEM III	25-10-2023	28-10-2023	24-11-2023
50		SEM IV	01-04-2024	08-04-2024	24-04-2024

MODE OF EXAMINATION

Under Graduation	Aided & Self Finance	
	Even	Odd
FY	Offline	Offline
SY	Offline	Offline
TY	Offline	Offline

Post Graduation	Even	Odd
FY	Offline	Offline
SY	Offline	Offline

RESULT ANALYSIS

Sr.No	Program	Semester	Registered	Appeared	Cleared	Pass %
1	BCOM	SEM I	758	758	458	60.42
2		SEM II	758	752	555	73.80
3		SEM III	747	747	500	66.93
4		SEM IV	747	747	597	79.92
5		SEM V	724	724	573	79.14
6		SEM VI	724	724	669	92.40
7	BMS	SEM I	120	120	101	84.17
8		SEM II	120	120	112	93.33
9		SEM III	118	117	110	94.02
10		SEM IV	118	118	113	95.76
11		SEM V	120	120	117	97.50
12		SEM VI	120	120	116	96.67
13	BAS	SEM I	18	18	17	94.44
14		SEM II	18	18	18	100.00
15		SEM III	25	25	22	88.00
16		SEM IV	25	25	22	88.00
17		SEM V	32	32	31	96.88
18		SEM VI	32	32	32	100.00
19	BFM	SEM I	44	44	43	97.73
20		SEM II	44	44	43	97.73
21		SEM III	41	41	40	97.56
22		SEM IV	41	41	41	100.00
23	BBA	SEM I	55	55	41	74.55
24		SEM II	54	54	48	88.89
25		SEM III	53	53	45	84.91
26		SEM IV	53	53	48	90.57
27	BSC	SEM I	48	48	41	85.42
28		SEM II	48	47	47	100.00
29		SEM III	53	53	37	69.81
30		SEM IV	53	53	45	84.91
31	M.COM (ACC)	SEM I	67	67	61	91.04
32		SEM II	67	67	61	91.04
33		SEM III	53	52	44	84.62
34		SEM IV	53	53	44	83.02

35	M.COM (BM)	SEM I	50	43	30	69.77
36		SEM II	47	47	35	74.47
37		SEM III	60	57	48	84.21
38		SEM IV	60	60	48	80.00
39	M.COM (BA)	SEM I	15	14	13	92.86
40		SEM II	14	14	14	100.00
41		SEM III	23	23	21	91.30
42		SEM IV	23	23	19	82.61
43	M.COM (BF)	SEM I	15	15	10	66.67
44		SEM II	15	15	14	93.33
45		SEM III	10	10	8	80.00
46		SEM IV	10	10	10	100.00
47	M.COM (IB)	SEM I	13	13	11	84.62
48		SEM II	13	13	12	92.31
49		SEM III	9	9	7	77.78
50		SEM IV	9	9	7	77.78

Pass Percentage of Final Year Student in the Academic Year 2023-24 is 87.02 %.

REVALUATION

Programme name	Semester	No. of Complaints Received	No. of cases where change happened	Number of students appeared in the examinations
BCOM	SEM I	0	0	758
	SEM II	0	0	752
	SEM III	0	0	747
	SEM IV	0	0	747
	SEM V	0	0	724
	SEM VI	0	0	724
BMS	SEM I	0	0	120
	SEM II	0	0	120
	SEM III	0	0	117
	SEM IV	0	0	118
	SEM V	0	0	120
	SEM VI	0	0	120
BAS	SEM I	0	0	18
	SEM II	0	0	18
	SEM III	0	0	25
	SEM IV	0	0	25
	SEM V	0	0	32
	SEM VI	0	0	32
BFM	SEM I	0	0	44
	SEM II	0	0	44
	SEM III	0	0	41
	SEM IV	0	0	41
BBA	SEM I	0	0	55
	SEM II	0	0	54
	SEM III	0	0	53
	SEM IV	0	0	53
BSC	SEM I	0	0	48
	SEM II	0	0	47
	SEM III	2	0	53
	SEM IV	0	0	53
M.COM (ACC)	SEM I	0	0	67
	SEM II	0	0	67
	SEM III	0	0	52
	SEM IV	0	0	53

M.COM (BM)	SEM I	0	0	43
	SEM II	0	0	47
	SEM III	0	0	57
	SEM IV	0	0	60
M.COM (BA)	SEM I	0	0	14
	SEM II	1	1	14
	SEM III	0	0	23
	SEM IV	0	0	23
M.COM (BF)	SEM I	0	0	15
	SEM II	0	0	15
	SEM III	0	0	10
	SEM IV	0	0	10
M.COM (IB)	SEM I	0	0	13
	SEM II	0	0	13
	SEM III	0	0	9
	SEM IV	0	0	9

CO ATTAINMENT ANALYSIS

शिक्षण प्रसारक मंडळी, पुणे

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Matunga, Mumbai - 400 019

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Website : www.rapodar.ac.in

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CO ATTAINMENT ANALYSIS FOR ACADEMIC YEAR 2023-2024.

CLASS	SUB	INT/EXT	TOTAL COUNT	GREATER THAN 60%	E=EXT I=INT	% % OF D4	EXT 60/100*(E)	INT 40/100*(I)	TOTAL % 60/100*E +40/100*I	Threshold Limit
TY BCOM	FINANCIAL ACCOUNTING-	EXT	620	441	E	71.13	42.68		66.94	1
		INT	620	376	I	60.65		24.26		
	COST ACCOUNTING	EXT	620	407	E	65.65	39.39		72.55	1
		INT	620	514	I	82.90		33.16		
	COMMERCE -VI	EXT	724	452	E	62.43	37.46		76.41	1
		INT	724	705	I	97.38		38.95		
	BUSINESS ECONOMICS - VI	EXT	724	127	E	17.54	10.52		42.57	3
		INT	724	580	I	80.11		32.04		
	PSYCHOLOGY OF HUMAN BEHAVIOUR AT WORK - II	EXT	509	402	E	78.98	47.39		85.03	1
		INT	509	479	I	94.11		37.64		
	COMPUTER SYSTEM & APPLICATION PAPER - II	EXT	320	230	E	71.88	43.13		69.00	1
		INT	320	207	I	64.69		25.88		
	ELEMENTS OF OPERATIONS RESEARCH - II	EXT	17	15	E	88.24	52.94		92.94	1
		INT	17	17	I	100.00		40.00		
	DIRECT & INDIRECT TAXATION PAPER - II	EXT	282	195	E	69.15	41.49		76.38	1
		INT	282	246	I	87.23		34.89		
	EXPORT MARKETING PAPER - II	EXT	165	83	E	50.30	30.18		67.27	1
		INT	165	153	I	92.73		37.09		
	MARKETING RESEARCH PAPER - II	EXT	155	70	E	45.16	27.10		65.55	1
		INT	155	149	I	96.13		38.45		
	BUSINESS MANAGEMENT PAPER - IV	EXT	104	79	E	75.96	45.58		85.58	1
		INT	104	104	I	100.00		40.00		
	BUSINESS MANAGEMENT PAPER - VI	EXT	104	79	E	75.96	45.58		81.73	1
		INT	104	94	I	90.38		36.15		
								AVERAGE	73.50	

Podar : Nurturing Intellect, Creating Personalities.

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Estd. 1941

Ref. No.: _____   Date: _____

Attainment of CO and PO with reference to Defined Threshold Limit

Defined Threshold Limit for CO and PO

PO	Threshold Limit
>=60	1
60 to 50	2
<50	3

Controller of Examination

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CO ATTAINMENT ANALYSIS FOR ACADEMIC YEAR 2023-2024.

CLASS	SUB	INT/EXT	TOTAL COUNT	GREATER THAN 60%	E=EXT I=INT	% % OF D4	EXT 60/100*(E)	INT 40/100*(I)	TOTAL % 60/100*E +40/100*I	Threshold Limit
TY BMS	INTERNATIONAL FINANCE	EXT	75	75	E	100.00	60.00		100.00	1
		INT	75	75	I	100.00		40.00		
	INNOVATIVE FINANCIAL SERVICES	EXT	75	75	E	100.00	60.00		100.00	1
		INT	75	75	I	100.00		40.00		
	PROJECT MANAGEMENT	EXT	75	75	E	100.00	60.00		100.00	1
		INT	75	75	I	100.00		40.00		
	STRATEGIC FINANCIAL MANAGEMENT	EXT	75	74	E	98.67	59.20		99.20	1
		INT	75	75	I	100.00		40.00		
	BRAND MANAGEMENT	EXT	32	32	E	100.00	60.00		95.00	1
		INT	32	28	I	87.50		35.00		
	RETAIL MANAGEMENT	EXT	32	32	E	100.00	60.00		98.75	1
		INT	32	31	I	96.88		38.75		
	INTERNATIONAL MARKETING	EXT	32	32	E	100.00	60.00		97.50	1
		INT	32	30	I	93.75		37.50		
	MEDIA PLANNING AND MANAGEMENT	EXT	32	32	E	100.00	60.00		100.00	1
		INT	32	32	I	100.00		40.00		
	HRM IN GLOBAL PERSPECTIVE	EXT	13	12	E	92.31	55.38		92.31	1
		INT	13	12	I	92.31		36.92		
	ORGANIZATIONAL DEVELOPMENT	EXT	13	12	E	92.31	55.38		92.31	1
		INT	13	12	I	92.31		36.92		
	HRM IN SERVICE SECTOR MANAGEMENT	EXT	13	12	E	92.31	55.38		89.23	1
		INT	13	11	I	84.62		33.85		
	INDIAN ETHOS IN MANAGEMENT	EXT	13	12	E	92.31	55.38		92.31	1
		INT	13	12	I	92.31		36.92		
	OPERATIONS RESEARCH	EXT	120	119	E	99.17	59.50		98.17	1
		INT	120	116	I	96.67		38.67		
	PROJECT WORK	EXT	120	119	E	99.17	59.50		99.17	1
		INT	120	119	I	99.17		39.67		
								AVERAGE	96.71	

Podar : Nurturing Intellect, Creating Personalities.

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AUTONOMOUS
Matunga, Mumbai - 400 019
An 'A+' Institution as Accredited by NAAC
Certified as 'Best College' by University of Mumbai
Tel.: 2414 3178 • Fax: 2414 1964 • E-mail: info@rapodar.ac.in
Website : www.rapodar.ac.in

Estd. 1941

Ref. No.: _____   Date: _____

Attainment of CO and PO with reference to Defined Threshold Limit

Defined Threshold Limit for CO and PO

PO	Threshold Limit
>=60	1
60 to 50	2
<50	3

Controller of Examination

R. A. Podar College of Commerce & Economics

AUTONOMOUS

Matunga, Mumbai - 400 019

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Estd. 1941

Ref. No.: _____   Date: _____

CO ATTAINMENT ANALYSIS FOR ACADEMIC YEAR 2023-2024.

CLASS	SUB	INT/EXT	TOTAL COUNT	GREATER THAN 60%	E=EXT I=INT	% % OF D4	EXT 60/100*(E)	INT 40/100*(I)	TOTAL % 60/100*E +40/100*I	Threshold Limit
TY BAS	ADVANCED FINANCIAL MATHEMATICS - II	EXT	32	31	E	96.88	58.13		98.13	1
		INT	32	32	I	100.00		40.00		
	INVESTMENT ANALYSIS - II	EXT	32	30	E	93.75	56.25		96.25	1
		INT	32	32	I	100.00		40.00		
	BUSINESS COMMUNICATION IN GERMAN - II	EXT	32	17	E	53.13	31.88		71.88	1
		INT	32	32	I	100.00		40.00		
	ACTUARIAL RISK MANAGEMENT- II	EXT	32	30	E	93.75	56.25		96.25	1
		INT	32	32	I	100.00		40.00		
	CUSTOMER RELATIONSHIP MANAGEMENT - II	EXT	32	25	E	78.13	46.88		86.88	1
		INT	32	32	I	100.00		40.00		
	PROJECT WORK-II	EXT	32	32	E	100.00	60.00		100.00	1
		INT	32	32	I	100.00		40.00		
								AVERAGE	91.57	

Attainment of CO and PO with reference to Defined Threshold Limit

Defined Threshold Limit for CO and PO

PO	Threshold Limit
>=60	1
60 to 50	2
<50	3

Controller of Examination

Podar : Nurturing Intellect, Creating Personalities.

REFORMS

Supplementary examination reforms – it was resolved and passed that for all classes even and odd semester supplementary examination will be held in the month of June and the learner would be given an extra chance to appear for the unsuccessful courses. This could make the learner eligible for admission to the next year and support them from losing a year.

In the year 2019-20 batch the college has implemented autonomy for all classes, students who have drop out of the system and wants to come back were accommodated in the autonomous system, a resolution was passed that the examination pattern will remain as autonomous only the grading system will continue as prevalent in the year the Learner took admission in.

Both Marks and grade have been added into the marksheet so that the learner does not need to come back to college later on for conversion certificate.

Reforms also included balanced curriculum representation, accurate evaluation of learner performance, mapping question papers with Program and Course Outcomes, and involving an external Question Paper Review Panel for rigorous evaluation. This collaboration enhances the credibility of the examination system, increasing transparency and accountability.

In addition to the above reforms, examination committee introduced the following for effective conduct of examination:

- Examination Committee suggested additional 15mins to be given to all the learners during exam
- A pledge was read by each learner before each exam to adhere to the rules and regulations at the examination hall.
- Technological support was provided to the visually challenged student.
- The exam process in 2023-24 has been automated through the ERP system introduced during the year and formative assessments conducted through SAFE IITB app.

S.No	Reform(s)	Outcome(s)
1	3 sets of question papers are set for each course semester wise	As part of the ongoing examination reform, we have implemented several crucial measures to enhance the quality and integrity of the assessment process.

		To ensure a comprehensive evaluation, we now prepare three distinct sets of question papers for each course, on a semester-wise basis. This strategic approach not only allows for a broader assessment of students' knowledge but also minimizes the risk of question paper leaks and unauthorized access.
		Furthermore, one of the primary outcomes of this reform is the strict adherence to confidentiality in the question paper selection process. By maintaining a high level of secrecy and restricted access, we guarantee the integrity of the examination system and uphold the principles of fairness and transparency in the assessment of students' academic performance.
2	Setting the question papers from all the units	As part of our comprehensive reform initiative, we have undertaken the task of meticulously setting question papers that encompass material from all the units within each course. This approach ensures a balanced representation of the curriculum and provides equal weightage to all modules within the course.
		By adopting this practice, we aim to create a fair and equitable assessment process that acknowledges the significance of every module and topic covered throughout the academic term. Students' performance will be accurately evaluated across all aspects of the course, allowing them to demonstrate their knowledge and understanding in a comprehensive manner.
3	Question paper review panel is prepared from external senior faculties to evaluate all question papers.	As part of our rigorous reform measures, we have instituted a Question Paper Review Panel comprising esteemed external senior faculties. Their primary responsibility is to meticulously evaluate all question papers before they are administered to students.
		By engaging external senior faculties in this crucial process, we ensure a comprehensive and impartial review of the question papers. This rigorous evaluation guarantees that the question papers meet the highest standards of academic excellence and adhere closely to the prescribed syllabus for each module.
		The outcome of this practice is twofold: first, it ensures the maintenance of rigorous academic standards across all courses, fostering a learning environment that upholds the principles of quality education. Second, it guarantees uniform coverage of the syllabus among all modules, affording students equal opportunities to demonstrate their knowledge and skills across the entire curriculum.

4	Question papers are printed in college itself	
5	Preparation of detailed Model answer and marking scheme of evaluation by internal course Teacher	As part of our ongoing reform efforts, we have implemented a crucial measure that involves the preparation of detailed model answers and marking schemes of evaluation by internal course teachers. The primary outcome of this reform is the achievement of uniformity in the evaluation process among all evaluators. By providing internal course teachers with detailed model answers and standardized marking schemes, we ensure that every evaluator follows a consistent approach while assessing students' answers. This consistency eliminates any potential discrepancies in grading and promotes fairness and equity in the evaluation process. Additionally, this practice leads to a fair and balanced assessment for our students. The use of detailed model answers and marking schemes empowers course teachers to provide objective and transparent feedback to students. As a result, students receive a comprehensive understanding of the evaluation criteria, enabling them to gauge their performance and identify areas for improvement accurately.
6	Appointment of Facilitators for each class to monitor the semester end examinations as well as handle the entire examination work of the class responsible for	As part of our comprehensive reform measures, we have instituted the appointment of Facilitators for each class, tasked with overseeing the semester-end examinations and managing all examination-related responsibilities for their respective classes. The primary outcome of this reform is the establishment of strict vigilance to ensure the smooth and orderly conduct of examinations. Facilitators, being dedicated to their assigned classes, play a pivotal role in upholding the integrity of the examination process. They diligently supervise every aspect, from the distribution of question papers to the invigilation of exam halls, thereby minimizing the likelihood of any irregularities or misconduct during the examinations. Moreover, this reform brings about a decentralized management approach to conducting examinations. By assigning dedicated Facilitators for each class, we empower them with the responsibility of overseeing the examination process independently. This decentralized structure fosters greater efficiency, as each Facilitator possesses a comprehensive understanding of the specific needs and

		dynamics of their class, enabling them to address any challenges promptly and effectively.
7	Establishment of Centralised Assessment centre	As part of our comprehensive reform initiative, we have successfully established a Centralised Assessment Centre, which has yielded significant positive outcomes for our examination process. The first notable outcome is the assurance of confidentiality and secure custody of answer booklets. By centralizing the assessment process, we have implemented robust measures to maintain the utmost confidentiality throughout the evaluation period. The answer booklets are carefully safeguarded, and access is strictly limited to authorized personnel, thus minimizing the risk of any unauthorized disclosure or tampering. The second major outcome is the timely declaration of results. The Centralised Assessment Centre streamlines the evaluation procedure, allowing for efficient and standardized assessment processes. As a result, we can adhere to the stipulated timelines for result declaration, ensuring that our students receive their grades promptly and without unnecessary delays.
8	Masking, Encoding and decoding of answer booklets	As part of our strategic reform measures, we have implemented a robust process of masking, encoding, and decoding of answer booklets during the examination evaluation. The primary outcome of this reform is the provision of enhanced confidentiality and security to the assessment process. Through masking, each answer booklet is anonymized, ensuring that the identity of the student remains concealed during the evaluation. This practice eliminates any potential bias that evaluators might have based on the student's identity, ensuring a fair and unbiased assessment of their performance. Encoding and decoding further reinforce the confidentiality aspect. The answer booklets are encoded with unique identifiers, which are deciphered only after the evaluation is completed. This additional layer of security ensures that the evaluators do not have access to any personal information of the students while assessing their answers, maintaining the integrity and impartiality of the evaluation process.
9	The Internal Evaluation marks and the semester end	As part of our comprehensive reform initiative, we have successfully integrated the Internal Evaluation marks and the

	evaluation marks are integrated and printing on Marksheets	Semester End Evaluation marks, which are now printed on the Marksheets. This strategic reform has led to two significant outcomes: 1. Accelerated Final Results Processing: By integrating the Internal Evaluation marks and the Semester End Evaluation marks, we have streamlined the final results processing. This integration eliminates the need for separate calculations and consolidates the overall assessment scores efficiently. As a result, we can expedite the process of generating the final results, ensuring that students receive their grades promptly and without unnecessary delays. 2. Enhanced Student Self-Assessment: The inclusion of both the Internal Evaluation and Semester End Evaluation marks on the Marksheets provides students with a comprehensive overview of their performance in a particular course. This holistic view allows students to assess their strengths and weaknesses in the subject, enabling them to identify areas for improvement and plan their academic progress more effectively.
10	Automation of examination management system	As part of our comprehensive reform agenda, we have successfully implemented the automation of our examination management system. This strategic reform has yielded several notable outcomes: 1. Enhancement in Reliability, Efficiency, Security, Transparency, Confidentiality, and Accuracy: The automation of the examination management system has brought about a significant improvement in various critical aspects of the entire process. With standardized and automated procedures, we ensure greater reliability in the conduct of examinations. The efficiency of the system is enhanced, as manual intervention and repetitive tasks are minimized. Moreover, the automated system strengthens security measures, safeguarding sensitive examination data from unauthorized access or breaches. The transparent nature of the automated processes instills confidence among stakeholders, ensuring a fair and accountable examination system. Furthermore, the system's confidentiality protocols protect the integrity of examination materials and results. Overall, the automation has led to heightened accuracy in result processing and evaluation.

		2. Flexibility to Incorporate Autonomous Curriculum Requirements:
		The institute's in-house developed examination management software offers unparalleled flexibility, allowing us to seamlessly incorporate and adapt to autonomous curriculum requirements. This adaptability enables us to cater to the unique needs of each course and faculty, ensuring that assessment methodologies align precisely with the curriculum's objectives. Consequently, students receive assessments that accurately reflect the knowledge and skills they acquire through the autonomous curriculum, further enhancing the relevance and quality of their education.
11	Revaluation system	As part of our continuous efforts towards improvement, we have introduced a comprehensive revaluation system.
		The primary outcome of this reform is the enhanced answerability of the evaluation process. The revaluation system ensures that the assessment of answer scripts undergoes a thorough and meticulous review, providing students with an additional layer of scrutiny. This additional evaluation process allows for a reexamination of the answers to ensure that they have been fairly and accurately assessed, promoting fairness and equity in the grading process.
		Moreover, the revaluation system brings in greater transparency to the entire assessment procedure. Students are provided with detailed feedback and a clear understanding of the reasons behind any changes in their grades after reevaluation. This transparency fosters trust and confidence in the examination system, as students can have full visibility into the assessment process and its outcomes.
		Through the implementation of the revaluation system, we aim to instill a culture of continuous improvement and accountability in our evaluation practices. By embracing a more transparent and student-centric approach, we reinforce our commitment to providing a high-quality education that values fairness and integrity in all aspects of assessment. This reform represents a significant step towards strengthening the association between examinations and the standards of teaching and learning within our institution.

| 12 | Additional examinations and timely publication of results & issuing mark sheet on time | As part of our ongoing commitment to academic excellence and student success, we have implemented two significant reforms - the introduction of additional examinations and the timely publication of results, along with the issuance of mark sheets.

The primary outcome of these reforms is to provide our final-year students with increased opportunities for their placements and higher studies. By conducting additional examinations, we afford our students a chance to further improve their academic performance and strengthen their overall profile. This added scope allows them to showcase their enhanced abilities and knowledge during placement interviews and admission processes for higher studies.

Furthermore, the timely publication of results and prompt issuance of mark sheets empower our final-year students with valuable documentation in a timely manner. This facilitates a seamless transition to the next phase of their academic or professional journey. By ensuring that results are available on time, students can promptly apply for placements and higher studies, enabling them to make well-informed decisions and seize time-sensitive opportunities. |
| 13 | Addition of security features in mark sheets. | As part of our continuous efforts to enhance the integrity and credibility of our academic documents, we have implemented the addition of advanced security features in our mark sheets.

The primary outcome of this reform is the substantial reduction in the chances of unfair means. By incorporating state-of-the-art security measures, we fortify the authenticity and tamper resistance of our mark sheets. This deters any attempts at forging or altering the documents, ensuring that they remain a reliable and accurate representation of students' academic achievements.

Through the addition of these security features, we reaffirm our commitment to upholding the highest standards of academic integrity. By safeguarding the sanctity of our mark sheets, we instill confidence in employers, higher education institutions, and other stakeholders who rely on these documents for evaluating students' qualifications. This further strengthens the credibility of our institution and reinforces the association between examinations and the overall standards of teaching and learning within our academic community. Our dedication to implementing such reforms is a testament to our commitment to fostering a learning environment that values honesty, fairness, and excellence. |

14	The Learning disability learner concessions on production of relevant proof/documents.	As part of our commitment to inclusivity and supporting learners with learning disabilities, we have introduced a progressive reform that grants concessions to such students upon the production of relevant proof/documents.
		The primary outcome of this reform is the provision of additional examination time and the availability of a scribe during their semester examinations. By extending extra time, we acknowledge the unique needs of these learners and offer them a fair opportunity to demonstrate their knowledge and abilities without undue time constraints. Additionally, the availability of a scribe ensures that learners with writing difficulties can effectively express their responses, enabling a more accurate assessment of their understanding and skills.
		Through these concessions, we strive to create an environment that fosters equitable learning experiences for all students. By accommodating the diverse needs of learners with learning disabilities, we promote a culture of inclusivity and accessibility within our academic community. Our dedication to providing appropriate support reflects our commitment to nurturing the academic potential of every student and ensuring their success in their educational journey.
15	Mastersoft ERP system	As part of our strategic reform initiative, we have successfully implemented the Mastersoft ERP system, a cutting-edge cloud-based college ERP solution.
		The primary outcome of this reform is the seamless integration of all aspects of academic and student life cycles within a cohesive platform. The Mastersoft ERP system provides comprehensive support for academic planning, student information management, course registration, examination management, and various administrative tasks. This streamlined approach ensures efficient coordination and communication among different departments, fostering a more effective and organized college ecosystem.
		Moreover, the Mastersoft ERP system is highly compatible and scalable, allowing for continuous updates and customization to meet our institution's evolving needs. This adaptability enhances our overall performance and facilitates a more dynamic learning environment for students and faculty.
		Furthermore, the ERP system contributes to maintaining a sound balance of academic progress, student success, and administrative efficiency. By automating various processes, it optimizes resource utilization, reduces manual efforts, and

		eliminates redundancies. This increased efficiency translates to considerable time savings and improved productivity for both staff and students.
		The speed and accuracy of the Mastersoft ERP system empower us to generate higher returns on investment (ROI) by streamlining administrative workflows, reducing administrative overheads, and enhancing resource allocation. The financial gains and improved resource management contribute to the institution's overall financial sustainability and long-term growth.
		Overall, the implementation of the Mastersoft ERP system is a testament to our commitment to innovation and excellence in education. By harnessing the power of technology, we strive to deliver a world-class educational experience that equips our students with the skills and knowledge needed to thrive in today's competitive world.
16	External Peer Review of Question Paper	As part of our continuous efforts to ensure the highest quality in our examination process, we have implemented a crucial reform - the External Peer Review of Question Paper.
		The primary outcome of this reform is to enhance the overall reliability and validity of our question papers. By subjecting the question papers to rigorous evaluation by external peers, we introduce an additional layer of scrutiny that helps identify any potential biases, errors, or ambiguities. This process ensures that the question papers align accurately with the learning objectives and curriculum, fostering a more comprehensive assessment of students' knowledge and understanding.
		Furthermore, the External Peer Review fosters a culture of collaboration and expertise sharing. The involvement of external subject matter experts brings fresh perspectives and insights to the question paper development process. This exchange of knowledge not only improves the quality of the question papers but also strengthens our faculty's understanding of best practices in assessment and curriculum design.
		Additionally, this reform bolsters the credibility of our examination system. The inclusion of external peers in the evaluation process enhances transparency and accountability, instilling confidence in stakeholders about the integrity of our assessments.

* The expected outcome mentioned above have been achieved.

Controller of Examination   **Principal & Chief Controller of Examination**

REMUNERATION CIRCULAR FOR OFFLINE EXAMINATION

University of Mumbai

No. Exam.VCD/DBOEE/ICD/2017-18/325

WHEREAS the rates for the remuneration for the teachers and non-teaching staff engaged in Examination Work Conducted by the University need to be revised.

AND

WHEREAS there is a demand for the revised rates for the teachers and non-teaching staff who are engaged in the Examination Work and whereas the statute 483A & 483B has not been revised since long time.

AND

WHEREAS considering the importance and urgency of the matter, it is necessary to pay the amount to all the teachers and non-teaching staff who engaged in Examination Work urgently.

AND

WHEREAS Committee of all Deans was constituted and the draft proposal for the revised Rates of Remuneration to the teaching and non-teaching Staff engaged in Examination Work was prepared.

AND

WHEREAS the same was approved in the meeting of Management Council Resolution dated 18.01.2016 vide item No. 30 "Resolved that the proposal for Revision in Examination fees and remuneration to the Faculty and Staff Engaged in Examination work to be accepted & that in accordance therewith, the Rules & Regulations to such effect as per Annexure be accepted. It is further resolved that, the Statute 483-A and 483-B be repealed".

AND

WHEREAS there is no time available to approach the Competent Authority for implementing resolution passed by the Management Council vide item No. 30 dated 18.1.2016.

AND

WHEREAS the assessment of the Examinations conducted in the first half of year 2017 is in progress.

AND

WHEREAS the said process of On Screen Marking (OSM) is putting place for the first time and whereas it is necessary to implement revised rates of remuneration as resolution by the Management Council vide item No. 30 dated 18.1.2016 expeditiously.

AND

Therefore I Dr. Sanjay Deshmukh Vice-Chancellor, University of Mumbai in exercise of the powers conferred upon me under sub section (8) of section 12 of the Maharashtra Public Universities Act, 2016, hereby issue the revised in the forms of the rules mention hereunder which shall come into force forthwith.

AND

CHAPTER – 1

2.1 Short Title, Commencement, application & Definitions :

a)   These rules may be called as Rules of Remuneration to the Teaching and Non-Teaching Staff Engaged in Examination Work.

b)   They shall come into force immediately

c)   They shall apply to all the –

(i) University Departments, Schools, Institutes and Conducted colleges.

(ii) Affiliated colleges, autonomous colleges & recognized institutes.

2.2   **Definitions :**

In these rules unless the context requires otherwise, the terms defined but used in these rules shall have the same means as assigned to them in the Maharashtra Public Universities Act, 2016.

2.3   **Removal of difficulties :**

If any difficulty arises in giving effect to the provisions of this Rules, Vice-Chancellor, by his order, direct the appropriate decision, not inconsistent with the objects and purpose of these Rules, which appears to it necessary for the purpose of removing the difficulties.

This VCD shall come into force with immediate effect i.e. from the examination of First Half 2017 and shall remain in force till new rules and regulations in pursuant to the subject matters dealt with in this VCD are made by the appropriate authorities.

Mumbai-400 098

Dated : 24th July, 2017
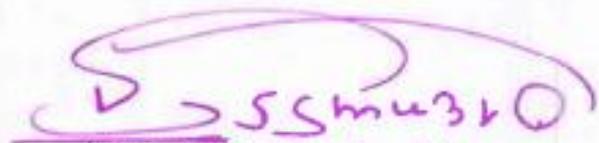
(Dr. Sanjay Vasant Deshmukh)

Vice-Chancellor

CHAPTER 2

Revised Rates of Remuneration to the Teaching And Non-Teaching Staff Engaged in Examination Work

3.1. Remuneration for all University and College Examinations (All Faculties)

A) Remuneration for Conduct of Examination & other related work (Theory papers).

Sr. No.	Particulars	Quantum	Rates / Day(Rs.)
1	Chief Conductor	One per center	200
2	Joint Chief Conductor	One per center	150
3	Senior Supervisor	One per center	150
4	Understudy Supervisor	One per 10 Blocks	100
5	Junior Supervisor	One per Block	100
6	Peon / Water-man	Two per center	40
6	Peon cum Bell-boy / Liftman /Hamal / Sweeper / Watchman/ Pasting / other arrangement &any other allied work assigned by Chief Conductor.	Three up to 500 examinees. One each for every additional group of 200 examinees.	30

B) Remuneration for Paper Setting and other various related work of Theory papers.

Sr. No.	Particulars	Rates / Paper (Rs.)	
		UG and PG	M. Phil. &PET
1	Paper Setting	400	500
2	Translation	250	300
3	Proof Correction	100	150
4	Preparation of Model Answer and Scheme of Marking	300	400

C) Remuneration for Referee of M. Phil. / Ph.D./ D. Lit / D. Sc. &other related work.

Sr. No.	Particulars	Rates in (Rs.)		
		M. Phil	Ph.D.	D. Lit / D. Sc
1	External Referee (Assessment of Thesis)	1000	1500	2000
2	Internal Referee (Assessment of Thesis)	1000	1500	2000
3	Chair Person (Open Defense Viva)	1000	1500	2000
4	External Referee (Open Defense / Viva)	1000	1500	2000
5	Internal Referee (Open Defense / Viva)	1000	1500	2000

D) The Remuneration rates for Assessment, Moderation & Revaluations (UG & PG)

Particulars	For 100 marks Paper duration (3 hours)	For 75/80 marks Paper duration (3 hours)	For 75/80 marks Paper duration (2 to 2½ hours)	For 40/50/80 marks Paper duration (2 hours)
For Under Graduate Courses - Rate per answer book				
Assessment	Rs.16	Rs.16	Rs.12	Rs.08
Moderation	Rs.20	Rs.20	Rs.15	Rs.10
For Post Graduate Courses - Rate per answer book				
Assessment	Rs.20	Rs.20	Rs.15	Rs.10
Moderation	Rs.24	Rs.24	Rs.18	Rs.12
Minimum A/B's to be assessed for obtaining full Cap Allowance				
CAP Allowance	Rs.175	Rs.175	Rs.175	Rs.175
UG & PG	Minimum 25 answer books	Minimum 25 answer books	Minimum 30 answer books	Minimum 40 answer books

Notes :

1) Papers with lesser marks but having duration of 3 hours or 2.5 hours or 2 hours, the payment is to be made as per their respective duration & not as per marks.

2) The minimum remuneration is to be paid, even the duration / marks are less.

3) The CAP allowance is not applicable if requisite A/Bs are not assessed in a Day.

4) If a person works for more than 2 days the average can be taken for the purpose of calculating the CAP allowance.

Internal assessment for UG / PG programs – Rs.4 per examinee
Revaluations of all UG / PG programs - Rs.25 per A/B
Project & Viva Voce: Internal &External Examiner - Rs.150 each per Project

E. Remuneration for CAP Co-ordination work(for University Examinations)

Sr. No.	Particulars	Rates in (Rs.)
1	CAP Director / Principal	Rs.2.00per Answer Book
2	CAP Co-ordinators	Rs.1.50 per Answer Book
3	Cashier cum Accountant	Rs.1.00per Answer Book
4	Clerk	Rs.1.00per Answer Book
5	Peon	Rs.0.50 per Answer Book
6	Contingency and Administrative	Rs.0.50per Answer Book
7	Local Travel allowance will not be applicable for the University Teachers and Teachers working at same college. where. CAP center is allotted.	

3.2. Remuneration for Digital Examination Paper Delivery System (DEPDS).
(For University Examinations)

Sr. No.	Particulars	Rates	Examination
1	Principal	Rs.05 per examinee	For entire examination
2	IT Co-ordinators	Rs.05 per examinee	For entire examination
3	Peon	Rs.02 per examinee	For entire examination
4	Printing Charges	Rs.50 per examinee	For entire examination

3.3. Travelling & Meeting Allowance for attending University Examination work.

Sr. No.	Particulars	Designated as	Rates (Rs.)
1	Travelling Allowance (Local travel)	All Members	200 per day
2	Meeting Allowance (for Examination work)	All Members	250 per day

3.4. The Remuneration rates for Assessment of PET Examination work.

Sr. No.	Particulars	Rates Rs.
1	Assessment of Theory Paper / Descriptive Answer Paper	Rs.25 per A/b
2	Moderation of Theory Paper / Descriptive Answer Paper	Rs.30 per A/b
3	Travelling Allowance (Local Travel)	Rs.200 per day
4	CAP Allowance will be as per theory papers (25 A/Bs)	Rs.175 per day
5	Local Travel allowance will not be applicable for the University Teachers and Teachers working at such colleges, where, CAP center is allotted.	
6	The TA/DA for outstation Examiners will be as per University rules.	

3.5. Remuneration for Finalization of Results to be paid by colleges.
(For Examinations conducted by colleges on behalf of University)

Sr. No.	Honorarium / Remuneration to	Rate
1	Principal / Director of college / Institute	Rs.5000 per session of Examination
2	Chairman Examination Committee	Rs.3000 per session of Examination
3	Examination Committee	Rs.10 per Examinee per Examination (distributed amongst themselves)

3.6. Remuneration for Conduct of Practical Examinations–Science Faculty
Applicable for Practical Examinations of Sem. V & Sem. VI conducted by colleges on behalf of University - UG & PG)

Sr. No.	Particulars	Proposed Rates (Rs.)	
		UG	PG
1	Paper Setter (Practical Examinations)	400	400
2	Preparation (Per Day / Per Person)	200	250
3	Remuneration of Examiner (per Candidate)	20	25
4	Expert (Per Day)	150	200
5	Laboratory Supervisor (Per Day)	200	250
6	Laboratory Assistant (Per Day)	100	150
7	Field Collector (Per Day)	100	150
8	Laboratory Attendant (Per Day)	50	75
9	Peon (Per Day)	50	75
	Project and Viva Voce (Per Project)		
10	Internal Examination	120	150
11	External Examination	120	150

3.7. Remuneration for Conduct of Practical Examinations in Science Faculty.
(to be paid to the colleges)

A. For the Subjects other than Mathematics / Statistics

2 Units		3 Units		6 Units	
Practical	Rate (Rs.)	Practical	Rate (Rs.)	Practical	Rate (Rs.)
02	80	02	100	04	150

B. For Mathematics / Statistics subjects

Subjects / Units	2 Units		3 Units		6 Units	
	Details	Rate (Rs.)	Details	Rate (Rs.)	Details	Rate (Rs.)
Mathematics	02	50	03	50	03	75
Statistics	02	80	03	100	04	200

C. Remuneration for Practical Examination in Home Science in each subject where practical examination is prescribed :
  (i) For FY - Rs.50 per subject / Examinee.
  (ii) For SY and TY - Rs.100 per subject / Examinee.

3.8. Remuneration for Technology Faculty.
(Term Work / Oral / Practical / Internal Assessments)

A. For Engineering courses(F.E. to B.E.)

Sr No	Title	Marks	Rates / Per Student	
1	Term Work – UG	25	Internal Examiner	Rs.06/-
		50	External Examiner	Rs.10/-
2	Oral – UG	25	Internal Examiner	Rs.06/-
			External Examiner	Rs.06/-
		50	Internal Examiner	Rs.10/-
			External Examiner	Rs.10/-
3	Oral with Practical or Only Practical – UG	25	Internal Examiner	Rs.10/-
			External Examiner	Rs.10/-
		50	Internal Examiner	Rs.20/-
			External Examiner	Rs.20/-
4	Term Test - UG (Internal Assessment)	20	Internal Examiner	Rs.04/-

B. For Post Graduate Engineering(M.E.) and M.C.A courses

	Title	Marks	Rates / Per Student	
1	Term Work – PG	25	Internal Examiner	Rs.15/-
2	Oral – PG	25	External Examiner	Rs.20/-
			Internal Examiner	Rs.20/-
		50	External Examiner	Rs.25/-
			Internal Examiner	Rs.25/-
3	Oral + Practical (PG)	25	External Examiner	Rs.25/-
			Internal Examiner	Rs.25/-
		50	External Examiner	Rs.30/-
			Internal Examiner	Rs.30/-

C. For Pharmacy courses.

Sr. No.	Title	Marks	Rates/Per Student	
1	Practical and Oral (First, second & third year)	35	Internal Examiner	Rs. 10
			External Examiner	Rs. 10
2	Practical and Oral (Final Year – UG)	35	Internal Examiner	Rs. 14
			External Examiner	Rs. 14
3	Practical and Orals (PG)	75	Internal Examiner	Rs. 30
			External Examiner	Rs. 30

3.9. Remuneration for M.E. / MCA / M. Pharmacy courses.

A. For Engineering Courses

Sr.No	Title	Marks	Rates / Per Student	
1	Seminar Term Work	50	Internal Examiner	Rs.100/-
2	Seminar Oral	50	External Examiner	Rs.100/-
			Internal Examiner	Rs.100/-
3	Dissertation Term Work	100	Internal Examiner	Rs 200/-
4	Dissertation Oral	100	External Examiner	Rs.1000/-
			Internal Examiner	Rs.500/-

B. For Master of Computer Applications

Sr.No	Title	Marks	Rates / Per Student	
5	Project Term Work	25	Internal Examiner	Rs.50
		50	Internal Examiner	Rs.100
6	Project Oral and Demo	100	Internal Examiner	Rs. 400/-
			External Examiner	Rs. 500/-
7	Mini Project	50	Internal Examiner	Rs.100/-
			External Examiner	Rs.100/-

C. For Master of Pharmacy

Sr.No	Title	Marks	Rates / Per Student	
8	Thesis Viva-voce	100	External Examiner	Rs. 1000/-
			Internal Examiner	Rs. 500/-

3.10. Remuneration for Ph. D. (Engineering / Architecture / M.C.A. / Pharmacy)

Sr.No	Title	Rates/	
1	Course work	Paper Setting	Rs. 400/-
		Assessment Per student	Rs.20/-
2	Each Stage Presentation	Internal Examiner:	Rs.300/-
		External Examiner:	Rs.400/-
3	Thesis Oral	Internal Examiner: (Assessment of Thesis / open defense viva)	Rs.2000/-
		External Examiner: (Assessment of Thesis / open defense viva)	Rs.2000/-
		Chairperson for open defense viva	Rs.2000/-

3.11. Remuneration for Project, Term Work & Oral / Viva Voce

A. For Engineering / M.C.A.

Sr. No.	Title	Marks	Rates / Per Student	
1	Project Term Work (Per Student)	25	Internal Examiner	Rs.15/-
		50	Internal Examiner	Rs.20/-
		100	Internal Examiner	Rs.25/-
2	Project Oral (Per Project Group)	25	External Examiner	Rs.150/-
			Internal Examiner	Rs.150/-
		50	External Examiner	Rs.200/-
			Internal Examiner	Rs.200/-
		100	External Examiner	Rs.300/-
			Internal Examiner	Rs.300/-
3	Seminar / Mini Project / Term Work (Per student)	50	Internal Examiner	Rs. 20/-
		25	Internal Examiner	Rs. 15/-
4	Seminar / Oral Mini - Project	50 (Per Project Group)	External Examiner	Rs.200/-
			Internal Examiner	Rs.200/-
		25 (Per Seminar Group)	External Examiner	Rs.150/-
			Internal Examiner	Rs.150/-

B. Bachelor of Architecture (B. Arch.)

Sr. No.	Title	Remuneration (Per Student)	
		Particular	Rate
1	B. Arch. (Architectural Design – Viva) (to be shared by two external examiners)	External Examiner	Rs.50/-
2	B. Arch. (Third / Fourth Year) Technical Courses - Viva	External Examiner	Rs. 25/-
3	B. Arch. (Fourth/ Final Year) Professional Practice - Viva	External Examiner	Rs. 100/-
4	Final Year B. Arch. (Design Dissertation Viva) (to be shared by two external examiners)	External Examiner	Rs.120/-
5	Final Year B. Arch. Technical Courses Viva	External Examiner	Rs.50/-

C. Master of Architecture (M. Arch.)

Sr. No.	Title	Remuneration(Per Student)	
		Particular	Rate
1	M. Arch. Semester IV Viva	(All streams)	Rs. 200/-
2	M. Arch. (by Research, partly by papers) Semester I, II, III Viva	(shared by two external examiners)	Rs. 200/-
3	M. Arch. (by Research) Semester IV Viva	(All streams)	Rs. 1000/-

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3.12. Remuneration for Practical Examination / Laboratory Setup & Other Work
(For Engineering / Architecture / M.C.A. / Pharmacy (UG & PG))

Sr. No.	Designation	Particulars	Rates (Per day)
1	Expert Assistant	Per day	Rs.100/-
2	Laboratory Assistant	Per day	Rs.80/-
3	Attendant	Per day	Rs. 50/-
4	Peon	Per day	Rs.40/-

3.13. Remuneration for Teaching & Non Teaching Staff engaged in University work
(For LICs & other special purpose committees)

Sr. No.	Designation	Particulars	Rates (Per visit)
1	Chair-Person of the Committee	Per Person	Rs.2,500/-
2	Member(s) of the Committee	Per Person	Rs.2,000/-
3	To be paid to the persons those who perform the duties at places other than University campus / sub center.		

3.14. Remuneration for Teaching & Non Teaching Staff engaged in University work
(for PET / NET / SET, M. Phil./ Ph.D./ D. Sc. / D. Lit.. courses)

Sr. No.	Examinations	Fees(Rs.)	Particulars
1	Chief Observer (One per examination)	Rs.2,000	Dy. Registrar
2	Center Observer (One per center)	Rs.1,000	DR / AR
3	Center in-charge (One per center)	Rs.1,000	Principal / Director
4	Sr. Supervisor (One per center)	Rs.500	College Teacher
5	Jr. Supervisor (One per Block)	Rs.200	College Staff
6	Clerk / Accountant (One per center)	Rs.150	College Staff
7	Peon / Bell Boy (One per center)	Rs.100	College Staff
8	Waterman (One per center)	Rs.100	College Staff

3.15. Examinations Fees (for UG & PG courses to be paid by students / examinees)

Sr. No.	Examinations	Fees(Rs.)	Particulars
1	Certificate Examinations (Post SSC & HSC)	500	Per Semester
2	Diploma Examinations (Post SSC & HSC)	600	Per Semester
3	Certificate Examinations (Post Graduate)	700	Per Semester
4	Diploma Examinations (Post Graduate)	800	Per Semester
5	UG Examinations – All Faculties	1,000	Per Semester
6	PG Examinations – All Faculties	1,500	Per Semester
7	Only in case of the Yearly pattern syllabi and wherever examinations are conducted on yearly basis instead of semester-wise examinations, the Examination fee will be applicable once in a year, on yearly basis.		

3.16. Examinations Fees (for PET / NET / SET)

Sr. No.	Examinations	Fees(Rs.)	Particulars
1	Ph. D / M. Phil Entrance Test (PET)	Rs.2,000	Per Examination
2	Masters Degree by Research – All Faculties (Only by Research / Partly by Papers)	Rs.10,000	Per Examination
3	M. Phil. Examinations / Viva – All Faculties	Rs.5,000	Per Examination
4	Ph.D. Examinations / Viva – All Faculties	Rs.10,000	Per Examination
5	D. Sc. & D. Litt. By Evaluations / Viva	Rs.25,000	Per Examination
6	Synopsis Submission Fee (PG)	Rs.5,000	Per Examination
7	Synopsis Submission Fee (M. Phil / Ph.D.)	Rs.10,000	Per Examination
8	Synopsis Submission Fee (D. Sc. & D. Lit.)	Rs.15,000	Per Examination
9	Other related fees will be prescribed and circulated in due course.		

3.17. Distribution of Examinations Fees

Sr. No.	Particulars	University Share	College Share
1	Examinations conducted by the University	75 %	25 %
2	Examinations conducted by the Colleges on behalf of the University	25 %	75 %